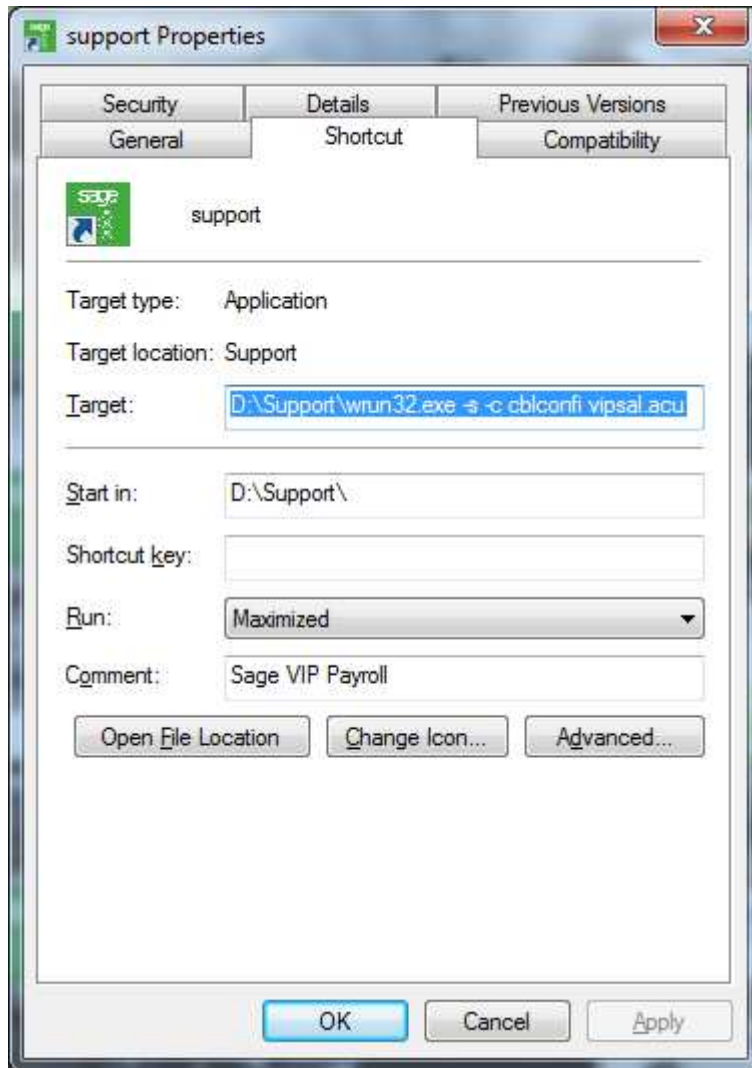


# Moving the VIP system to a new computer or another computer



The following steps can be followed to move VIP from one location\PC\Computer to another

- Determine the VIP directory: Right click on the VIP icon, Properties

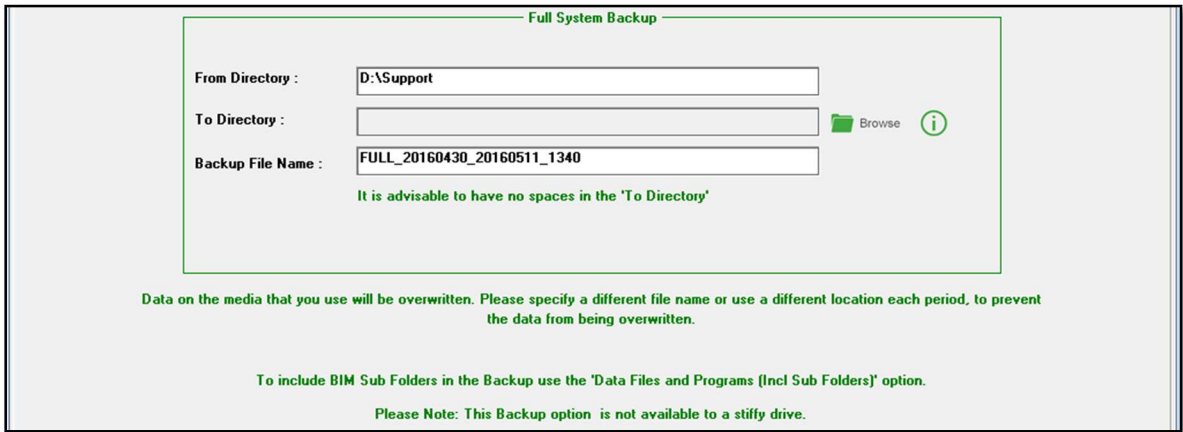
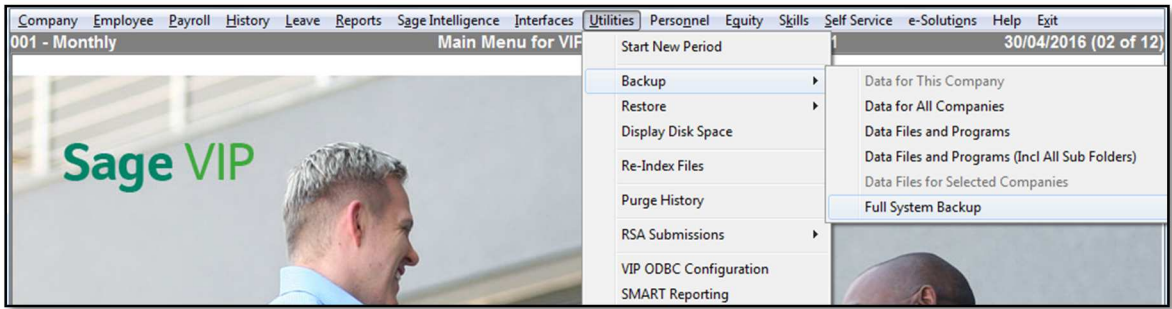


The start in will be the VIP directory. In this example the VIP directory is C:\Premier

- Create a full system backup and move the .ZIP file to then new location

Full System Backup – This backup takes the entire folder with all subfolders and files into account

To create a full system backup in VIP Use the backup function under Utilities from the main menu in VIP



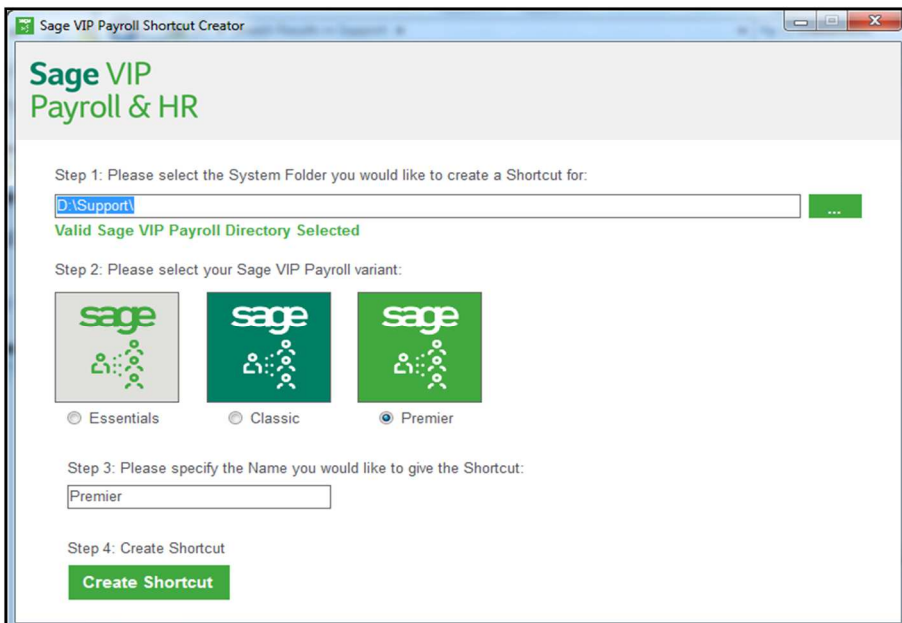
Make sure there is no space in the; from directory, to directory or backup file

- The .zip file can now be copied and move to the new location
- On the new computer/location create a new folder. This will be the VIP directory on the new computer/location
- Extract the full System backup into the new folder (the new VIP directory)
- Create a shortcut

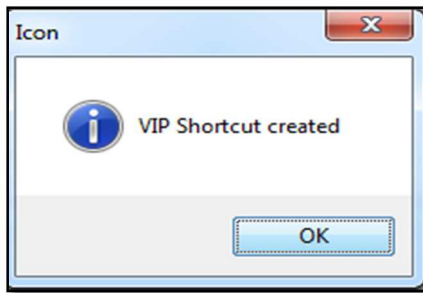
In the VIP directory there will be a CreateShortcut file



- Double click on this file
- The screen below will appear



- Select the relevant system used
- Shortcut name
- Browse to the new VIP directory
- Select Create Shortcut



There should be a VIP icon on the desktop of the computer