e@syFile Errors
Source code 3699 is missing & Code 3699 is mandatory if no values for 3696

Background

When importing the IRP5 file into e@syFile the file fails and the errors appears on the Import Payroll File Log.

Take note the record mentioned needs both errors mentioned on the same line of the error, in order to apply provided solution.

This issue is related to the Periodic Reconciliation submission on Release 4.9a, where employees with the following tax statuses are included in the submission file, but they do not have any income on the records:

- PAYE (Director)

- Temporary (Director)

- Directive (Director)

Possible Solution:

- Check if the employee record has YTD+ values for the submission period in VIP - we expect no values, and the record is active

- If there is no income and active, flag the record for "Manual / e@syFile Issued" on Employee Information (IS) Statutory Details tab, to exclude the employee from the submission

- Complete the IRP5 export and finalise submission (employee will be excluded and no error will appear)

- Remove the flag to ensure the record will be included for TYE submissions