

## 2019 Public Holidays (Non RSA)

Updating the Leave Calendar via import files (leave module users only)

Update your VIP leave calendar easily by using the import files below.

- [Angola](#)
- [Botswana](#)
- [DRC](#)
- [Ghana](#)
- [Kenya](#)
- [Lesotho](#)
- [Malawi](#)
- [Mauritius](#)
- [Mozambique](#)
- [Namibia](#)
- [Nigeria](#)
- [Rwanda](#)
- [Swaziland](#)
- [Tanzania](#)
- [Uganda](#)
- [Zambia](#)
- [Zimbabwe](#)

Select the tax country you would like to update.

- Save the.CSV file to your desktop.
- Main menu of the company, select Leave ➤ Copy Calendar ➤ Import Calendar.
- Type in 2019, under the Calendar Year.
- Under the 'To Company' block, select the companies, which must be updated.
- Ensure that the 'Selected' column reflects as *Yes*, after entering the password.
- Browse to the desktop to locate the 2019.CSV file and then *Import*.

Please access each company and check that the calendar was updated correctly. It is very important to verify all dates in each tax country. Please note that these dates may be subject to change.