

# ENPF Limit Increase Change Instructions

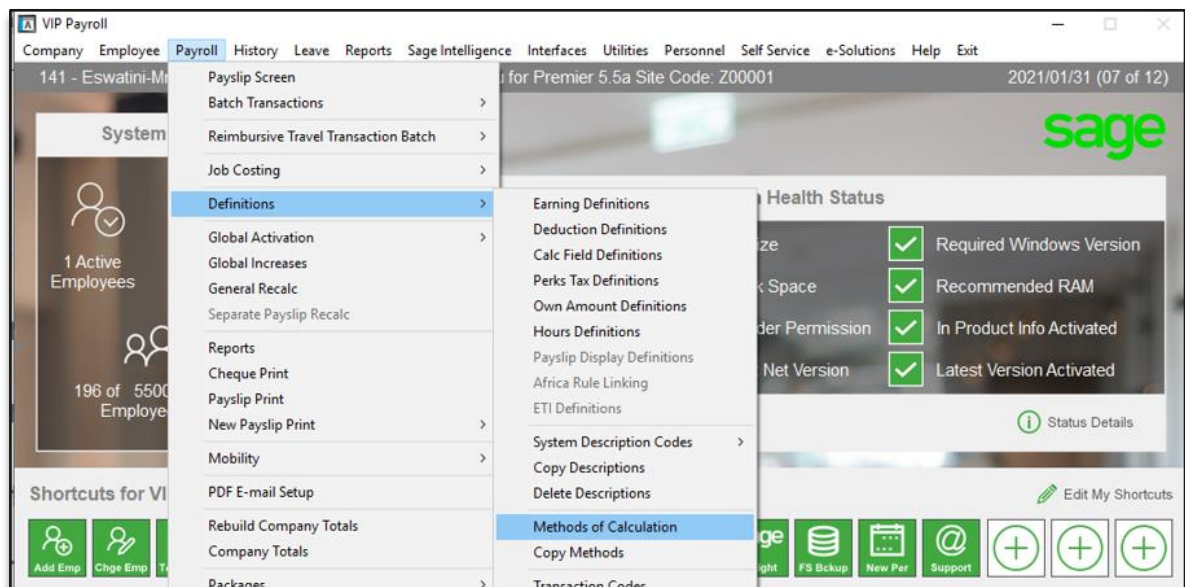
The below steps need to be followed once the Payroll processing date is in **January 2021**:

Step 1:

Click on **Payroll**

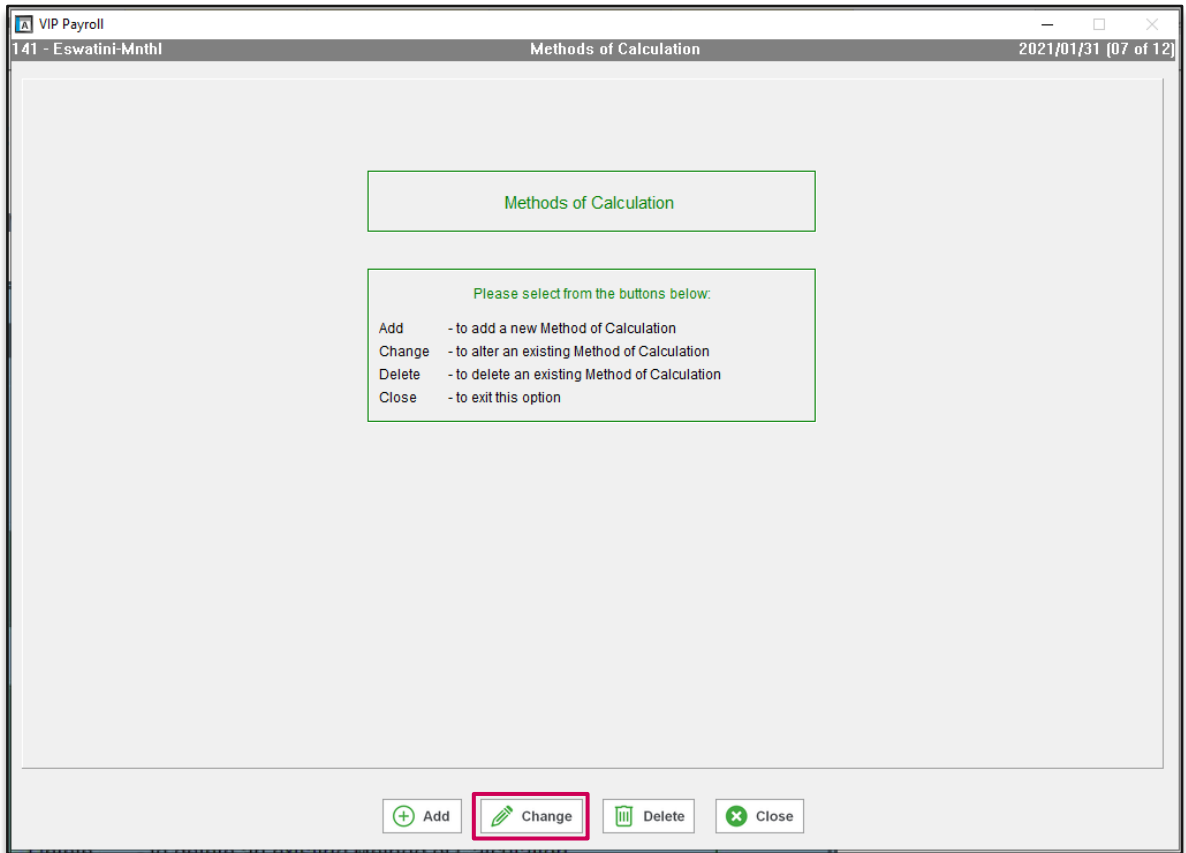
Click on **Definitions**

Select the **Methods of Calculation**



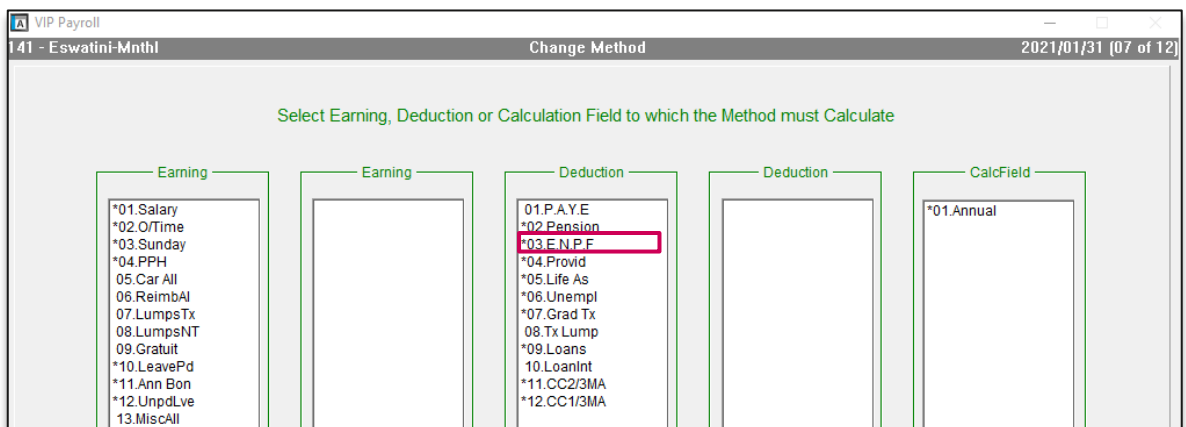
Step 2:

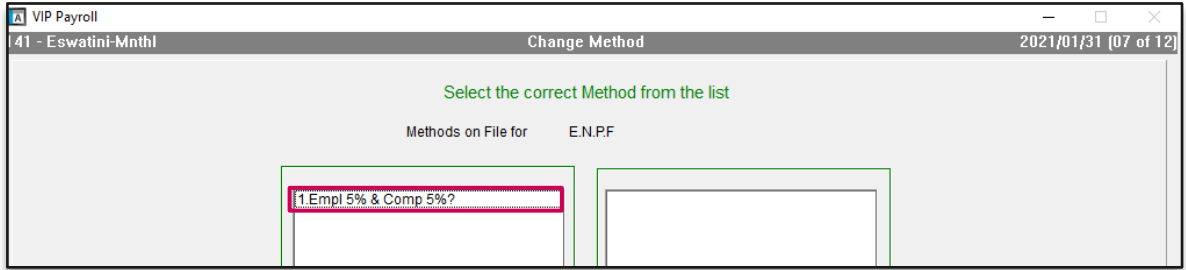
Click on **Change**



Step 3:

Click on your ENPF Deduction line and select the method number





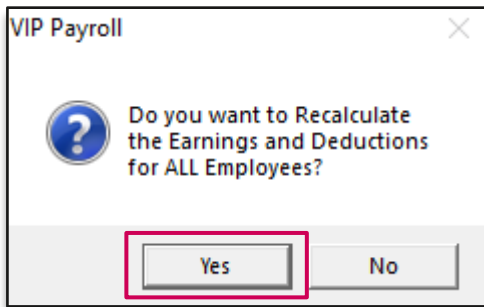
Step 4:

Increase your current limit to 155.00 as follows:

If Calc. Amnt is Less than Min. of	.00	.00
Then Deduction must be	.00	.00
If Calc. Amnt is Greater than Max. of	155.00	155.00
Then Deduction must be	155.00	155.00
Round Deduction	.00	.00
Short Description	Empl 5% & Comp 5%	

Step 5:

Once you are done, close the method screen and select YES to recalculate.



**Remember:** These changes need to be implemented before printing reports/payslips and/or paying your employees