

2020 RSA Public Holidays



Importing the public holidays to the leave calendar (Leave Module only)

RSA Public Holidays 2020

- 01 January New Year's Day
- 21 March Human Rights Day
- 10 April Good Friday
- 13 April Family Day
- 27 April Freedom Day
- 01 May Workers Day
- 16 June Youth Day
- 9 August National Women's Day
- 10 August Public Holiday
- 24 September Heritage Day
- 16 December Day of Reconciliation
- 25 December Christmas Day
- 26 December Boxing Day

Access the South African Government website [here](#), for more on the 2020 public holidays.

Please click [here](#) to download a copy of the RSA public holiday file for 2020. Save the **RSA2020.csv** file to your desktop.

From the main menu, select the following:

- **Leave**
- **Copy Calendar**
- Select **Import Calendar**
- Type '**2020**' under the Calendar Year
- Under the '**To Company**' block, select the companies to update
- Ensure that the '**Selected**' column reflects as '**Yes**', after entering the password
- Click to "**Choose a file**" select the import file **RSA2020.csv** from your desktop
- Click on Upload to copy the file to the cloud
- When upload is complete, click on '**Import Calendar**'

Access each company and ensure that the 2020 public holidays have been updated correctly on the leave calendar.

NB. The 2020 public holidays above are subject to change should official changes be announced.