

Online Group Consultation – Tax Year End

*Tax Year End giving you sleepless nights already? Join us for these sessions!
Our Tax Year End Online Group consultations will consist of 2 Parts that will be held on different days.*

Tax Year End Part 1: Validation and Exception errors

In this session we will address all fixed and financial validation errors and assist you to correct them. We will use the employee take-on batch in order to align employee information with SARS requirements and to create tax adjustment payslips for any financial corrections.

Discussion list include:

- Printing the Validation run from Sage 300 People
- Employee take-on batch import
- Tax Adjustment payslip (manual and batch process)
- Obtaining manual tax certificate for the system
- 2020 Tax year changes on the Sage 300People System

Tax Year End Part 2: Full Tax Year End EMP 501 Reconciliation

In this session we will follow the TYE consultation checklist steps to ensure all information extracted to the IRP5 file is correct. This is followed by the EMP 501 reconciliation and guidance on how to resolve financial differences.

Discussion list include:

- TYE Checklist
- EMP 501 reconciliation
- IRP5 Export and release certificates to ESS
- Importing the IRP5 file in e@syFile
- 2020 Tax year changes on the Sage 300People System

Details Part 1:

Dates: **27 March, 11, 16, 18, 30 April**

2 & 9 May (Morning sessions only in **May**)

Time: **Morning** session @ 09:00am or

Afternoon session @ 12:00pm

Cost: R1 190 (excl VAT) per session

Estimated session time: 2 hours

Details Part 2:

Dates: **26 April, 15, 21, 29, 30 May**

2 & 9 May (Afternoon sessions only in **May**)

Time: **Morning** session @ 09:00am or

Afternoon session @ 12:00pm

Cost: R1 190 (excl VAT) per session

Estimated session time: 2 hours

Be sure to have the new version **19.1.3.0** installed to be able to follow us during the session.

To ensure that the Tax Year End Group Consultation Part 2 runs seamlessly, we recommend that you join the Tax Year End Part 1 session as any validation errors encountered in that session will not be addressed in Part 2.

Please take note that this is an **online** session which will require you to log into the session from your office via a link that we will send to you. All you need is a computer with **speakers and a mic**, comfortable chair and a cup of coffee! The session is based on a checklist that will be mailed to you shortly before the group consultation to use and keep as reference.

Please click [here](#) to make a booking now!