

ETI codes

How to add ETI codes



Background

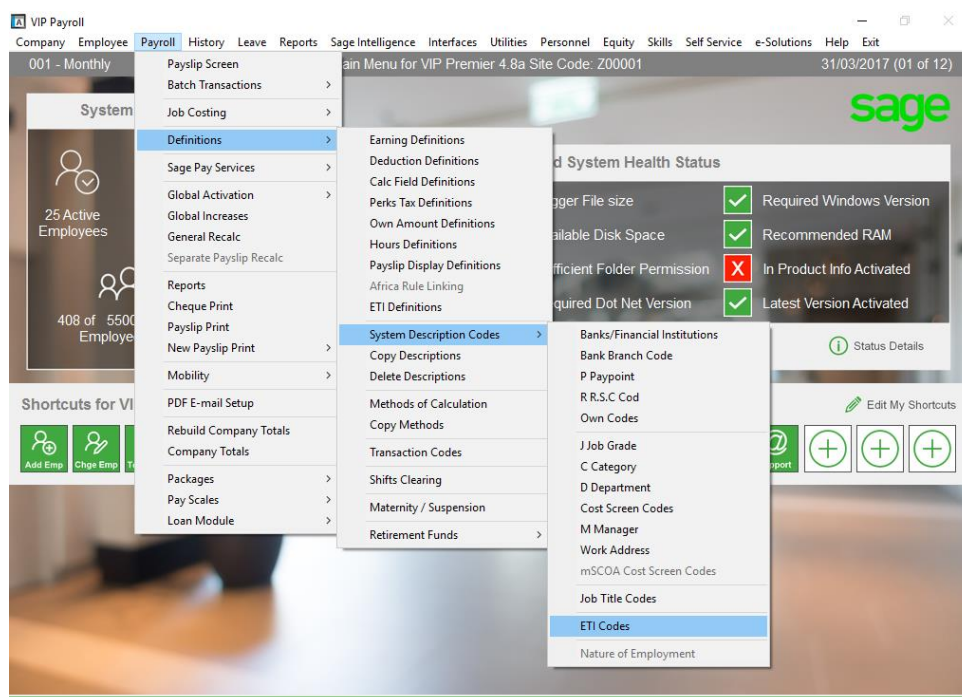
Employees with a Wage Regulating measure should be linked to a Minimum Wage code and the Wage Regulating Measure field on the Employee Information Screen (IS) > Employment Tax Incentive (ETI) Tab, must be ticked.

Use the “Check Employee Wage Regulating Measure” Export option to ensure that all relevant employees are flagged. (From the Main Menu: Select Company > ETI Setup > Check Wage Regulating Measure)

There is a Global Activation Function available to simplify flagging of the Wage Regulating Measure tick (From the Main Menu: Select Payroll > Global Activation > ETI)

How to load ETI Codes – Minimum Wage Codes

- Payroll – Definitions – System description codes – ETI codes



Please note that Special Economic Zones are not used at this stage and should not be linked to an employee

- Click on the Minimum wage heading and select the Add button

VIP Payroll
001 - Monthly

ETI Descriptions

31/03/2017 [01 of 12]

Minimum Wage		Special Economic Zone
#001	Basic Min. Wage	

Selecting a Special Economic Zone (SEZ) affects the ETI calculation. Confirm that the SEZ is acknowledged by law and designated by the Minister of Trade and Industry.

Click on the heading of the desired List Box before selecting any of the options below.

Top of List ☒

- Enter the new code information, all fields must be complete

VIP Payroll
001 - Monthly

Add Minimum Wage Description

31/03/2017 [01 of 12]

Minimum Wage
Descriptions

Code	<input type="text" value="002"/>
Report Description	<input type="text" value="Roofing"/>
Screen Description	<input type="text" value="Roofing"/>
Minimum Wage Value	<input type="text" value="6000.00"/>
Minimum Rate per Hour	<input type="text" value="12.5000"/>
Monthly Hours	<input type="text" value="160.00"/>

The code can now be linked on the employee information screen, employment tax incentive tab:

VIP Payroll

Company Employee Payroll Personnel Memos Leave Equity Skills ESS Exit

001 - Monthly Change Basic Employee Information 31/03/2017 (01 of 12)

002 Mr P Van Heerden Engaged: 01/03/2013

Personal Details Address Details Statutory Details Payment Details Analysis Details Benefit Details Travel and Co. Car Tax Employment Tax Incentive

Status

Asylum Seeker ☐

Refugee ☐

Work Permit Number

Related to Employer ☐

Domestic Worker ☐

Identification

ID Number 8208265220088

Valid ID Document ☐

Actual ETI Age 34 yrs

Periods

ETI Engagement Date 01/03/2013

Period (Excl. Curr Month) 0 of Set 1

Number of days worked in this Month 000.00 (New or Terminated)

SIC

Special Economic Zone

Minimum Monthly Wage 002

Roofing

Amt: 6000.00

Rate: 12.50

Wage Regulating Measure ☒

SIC Code 01110 *

Growing of cereals (except rice), leguminous crops and oil s

Hours

Employee Works Irregular Hours: ☐

Employed and Remunerated Hours (Rem) 0.00

Employed and Remunerated Hours (Wage) 0.00

The * symbol indicates a field that is mandatory for IRPS purposes.

Save & Close