

Sage SkillsMap

Release Notes

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Release Notes

Table of Contents

1.1 Enhancements

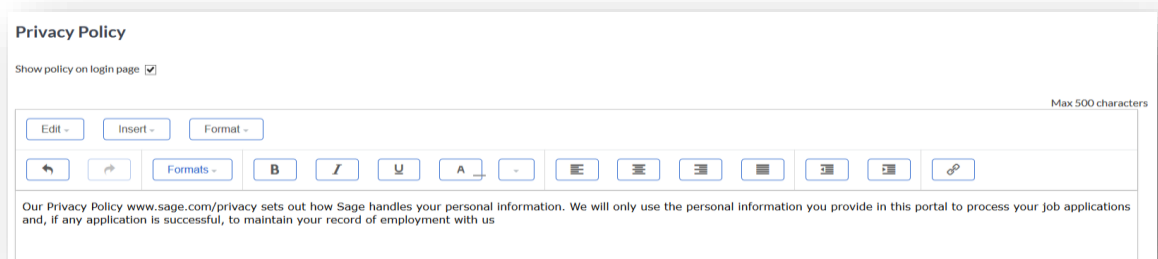
1.1	Client Details: Unique link to Company Privacy Policy	2
1.2	Client Details: Additional Candidate Confirmation	3

1.0 Enhancements

1.1 Client Details: Unique link to Company Privacy Policy

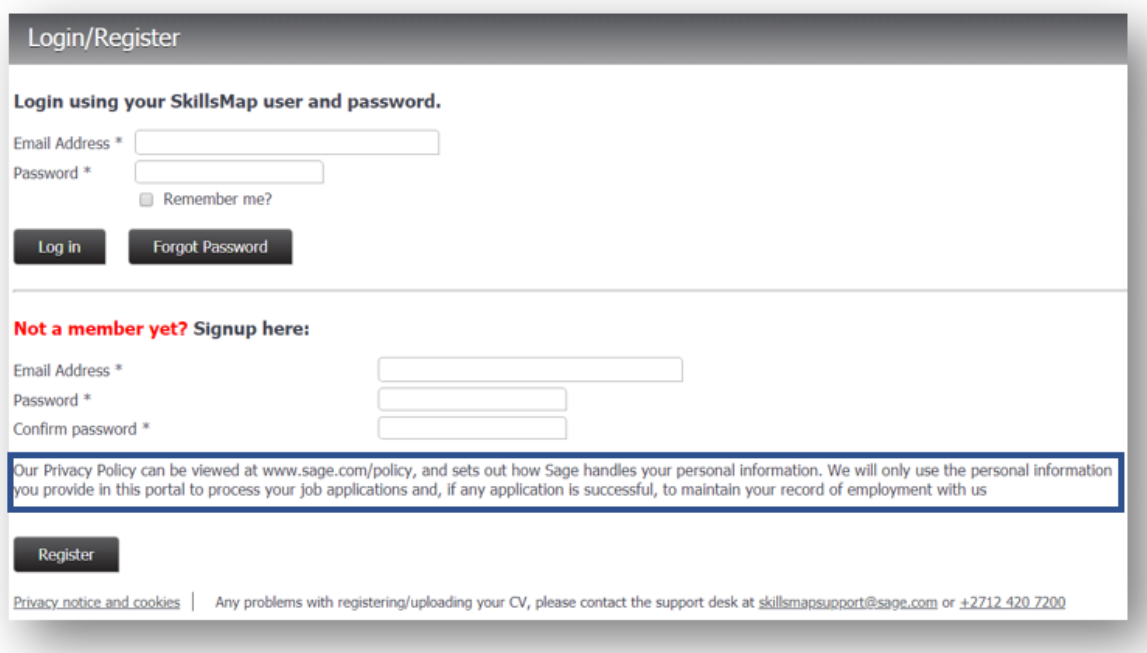
A **Privacy Policy** section has been added to the **Client Profile** where Clients can set up the link for Candidates to view the Company's Privacy Policy. This is an additional confirmation from the Company's side on how they will treat personal information from Candidates.

Select the option, **Show Policy on login page** for the link to be displayed as soon as a Candidate registers or select to login to the application.



The screenshot shows a configuration window titled "Privacy Policy". At the top left, there is a checkbox labeled "Show policy on login page" which is checked. Below this is a rich text editor with a toolbar containing buttons for "Edit", "Insert", "Format", undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, link, and unlink. The text area contains the following text: "Our Privacy Policy www.sage.com/privacy sets out how Sage handles your personal information. We will only use the personal information you provide in this portal to process your job applications and, if any application is successful, to maintain your record of employment with us". A "Max 500 characters" label is visible in the top right corner of the text area.

With the **Show policy on login page** selected, the candidate will see the information displayed as soon as they try to log in, as can be seen below.

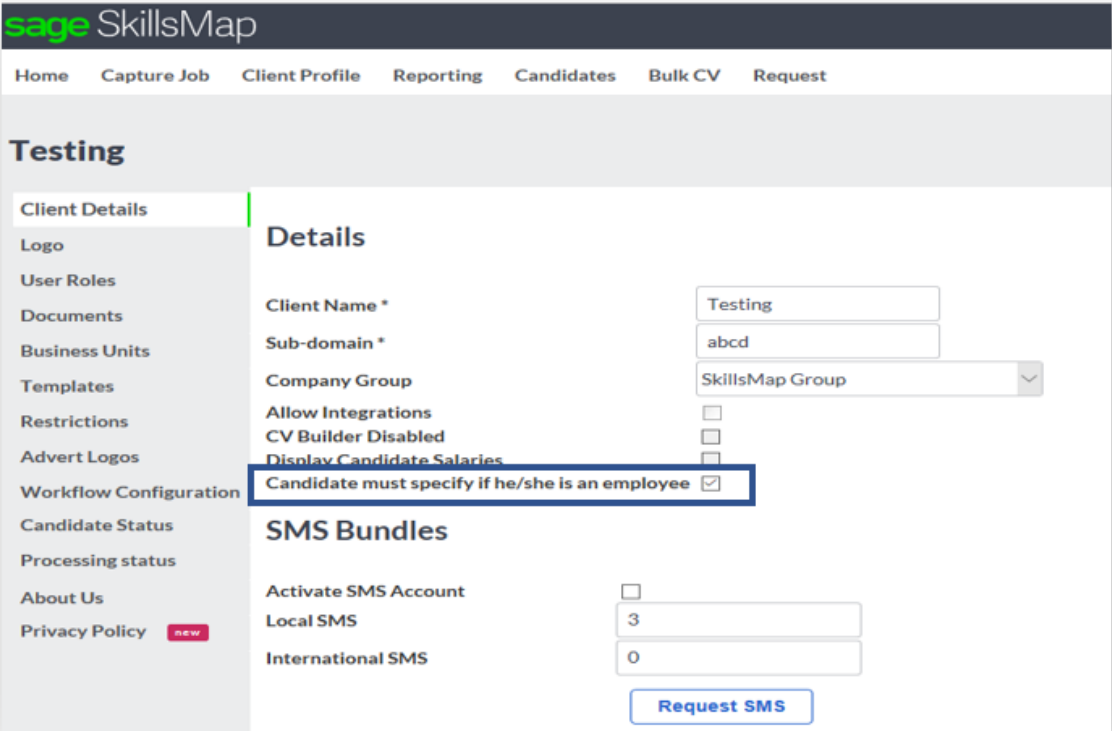


The screenshot shows the "Login/Register" page. It has a header "Login/Register" and a sub-header "Login using your SkillsMap user and password." Below this are input fields for "Email Address *" and "Password *", with a "Remember me?" checkbox. There are "Log in" and "Forgot Password" buttons. A horizontal line separates this from the "Not a member yet? Signup here:" section, which has input fields for "Email Address *", "Password *", and "Confirm password *". A blue-bordered box highlights the privacy policy notice: "Our Privacy Policy can be viewed at www.sage.com/policy, and sets out how Sage handles your personal information. We will only use the personal information you provide in this portal to process your job applications and, if any application is successful, to maintain your record of employment with us". Below this is a "Register" button. At the bottom, there is a footer with "Privacy notice and cookies" and contact information: "Any problems with registering/uploading your CV, please contact the support desk at skillsmapsupport@sage.com or +2712 420 7200".

With the **Show policy on login page** NOT selected, the candidate will not see the information displayed.

1.2 Client Details: Additional Candidate Confirmation

On the **Client Details** screen, users may choose if they want candidates to confirm whether they are an employee of the company or not, by selecting the option **Candidate must specify if he/she is an employee**.



The screenshot shows the Sage SkillsMap interface. The top navigation bar includes: Home, Capture Job, Client Profile, Reporting, Candidates, Bulk CV, and Request. The main content area is titled "Testing" and has a sidebar menu with options: Client Details (selected), Logo, User Roles, Documents, Business Units, Templates, Restrictions, Advert Logos, Workflow Configuration, Candidate Status, Processing status, About Us, and Privacy Policy (marked as new). The "Details" section contains the following fields:


- Client Name *: Testing
- Sub-domain *: abcd
- Company Group: SkillsMap Group
- Allow Integrations:
- CV Builder Disabled:
- Display Candidate Salaries:
- Candidate must specify if he/she is an employee: (highlighted with a blue box)

The "SMS Bundles" section contains:

- Activate SMS Account:
- Local SMS: 3
- International SMS: 0

A "Request SMS" button is located at the bottom right of the SMS Bundles section.

With this option selected, new and existing Candidates will see the following field on their profile.



The screenshot shows the "Personal Details and Preferences" form. At the top, there is a disclaimer: "Your personal information will be treated with the utmost respect. SkillsMap will under no circumstances divulge your details to a third party other than the employers you allow to see your information." Below this, the form includes the following fields:

- Are you an employee of Testing *: Yes (dropdown menu, highlighted with a blue box)
- Full Name *: Frans
- Surname *: Malherbe
- Primary Citizenship *: South Africa

By selecting **Yes**, the candidate confirms that they are an employee of the company.

Selecting **No**, the candidate will be concerned as an external applicant. This option will be available on the **column chooser** from the **applications grid**.