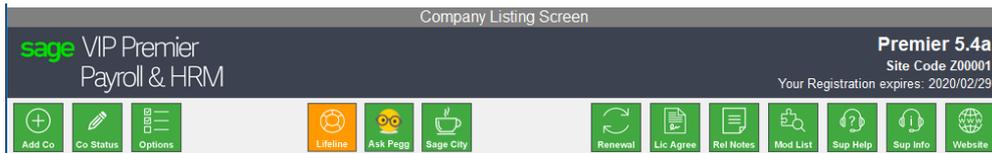


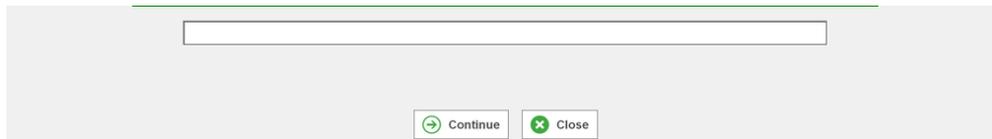
Premier or Classic

Check your release number. You need to be on the latest release before you can begin the renewal process.

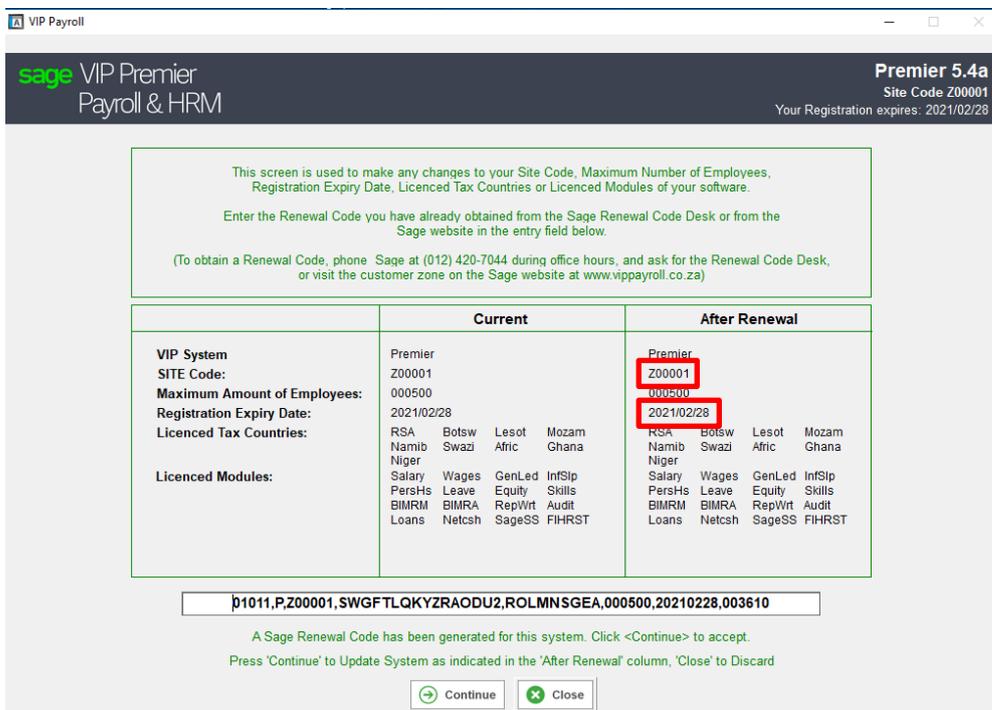
Step 1: Click on the Green Renewal button. (The first button on the righthand side of the screen)



Step 2: If the code appears automatically just click on continue. If the code does not appear, click in the block and enter your renewal code received from the ALF department per email and click continue.



Step 3: Check registrations expiry date and your site code. Click continue.



Step 4: Your company selection screen will now show the new expiry date

If you need assistance, please contact the ALF renewals desk on 012 420 7044 or email renewals@vip payroll.co.za

Sage 200c VIP

Check your version number on the Header line. You need to be on the latest version before you can begin the renewal process.

The screenshot shows the top navigation bar of the Sage 200c VIP system. The header includes the Sage logo, '200c VIP', and the text 'Version 5.4a | Site Code: Z00001 | Registration expires: 2021/02/28'. Below the header is a menu with options: 'Manage Companies', 'Company Status', 'Options', 'Global Functions', 'Access Control', 'Renewal', and 'Help'. The main content area is titled 'Company Listing' and contains the instruction 'Please select a company from the list'.

Step 1: Click on the Renewal menu option.

Step 2: If the code appears automatically just click on continue. If the code does not appear, click in the block and enter your renewal code received from the ALF department per email and click continue.

The screenshot shows a dialog box for entering a Sage VIP Renewal Code. The text reads: 'A Sage VIP Renewal Code has been generated for this system. Click Continue to accept. Press 'Continue' to Update System as indicated in the 'After Renewal' column, 'Close' to Discard'. There are two buttons: 'CANCEL' and 'CONTINUE'.

Step 3: Check registrations expiry date and your site code. Click continue.

The screenshot shows the 'Renewal of Licensed Modules' screen. It includes a header with the Sage logo, '200c VIP', and the text 'Version 5.4a | Site Code: Z00001 | Registration expires: 2021/02/28'. The main content area is titled 'Renewal of Licensed Modules' and contains the instruction: 'Enter the Renewal Code you have already obtained from the Sage Renewal Code Desk or from the Sage website in the entry field below. (To obtain a Renewal Code, phone Sage at (012) 420-7044 during office hours, and ask for the Renewal Code Desk, or visit the customer zone on the Sage website at https://customerzone.sagevip.co.za)'. Below this is a table comparing 'Current' and 'After Renewal' settings. The 'After Renewal' section has red boxes around the 'SITE Code' (Z00001) and 'Registration Expiry Date' (2021/02/28). Below the table is a text input field containing the renewal code: 'P1011JZ00001.SWGFELQKYZBA0DUZ.R0LMNSGEA.000500.20210228.003575'. There are 'CANCEL' and 'CONTINUE' buttons at the bottom right.

	Current	After Renewal
System	Sage 200c VIP	Sage 200c VIP
SITE Code	Z00001	Z00001
Maximum Amount of Employees:	050000	000500
Registration Expiry Date:	2021/02/28	2021/02/28

Licensed Tax Countries:	South Africa	Botswana	Lesotho	Mozambique	South Africa	Botswana	Lesotho	Mozambique
	Namibia	Swaziland	Africa	Ghana	Namibia	Swaziland	Africa	Ghana
	Nigeria				Nigeria			

Licensed Modules:	Salary	Wages	Job Costing	Old Mutual	Salary	Wages	General Ledger	InfoSlip
	Deloitte	General Ledger	ESS	InfoSlip	PersonalHistory	Leave	Equity	Skills
	Job Management	PersonelHistory	Leave	Equity	BIMRM	BIMRA	Report Writer	Audit Trail
	Skills	BIMRM	BIMRA	Report Writer	Loans	Netcash	Sage Self Serv	FIHRST
	Audit Trail	Loans	Netcash	Sage Self Serv				
	MSCOA	FIHRST						

Step 4: Your company selection screen will now show the new expiry date

Sage Business Cloud Payroll Professional

Your license code will automatically be updated, when you log in to the Sage Business Cloud Payroll Professional system.

The screenshot shows the top navigation bar of the Sage Business Cloud Payroll Professional system. The header includes the Sage logo, 'Payroll Professional', and the text 'VERSION 5.3B | SITE CODE: M90020 | REGISTRATION EXPIRES: 2021/02/28'. Below the header is a menu with options: 'Manage Companies', 'Company Status', 'Options', 'Global Functions', 'Access Control', and 'Help'. The main content area is titled 'Company Listing' and contains the instruction 'Please select a company from the list'. There are radio buttons for 'All', 'Live', 'Dormant', and 'History'. A 'REQUEST QUOTE' button is visible. Below this is a table with columns: 'Number', 'Company Name', 'Tax Country', 'Payment Cycle', 'Processing Date', 'Period', 'Type', 'Flags', and 'Total Employees'. The table contains one row: '001', 'Software Sales', 'R.S.A.', 'Monthly', '2020/02/29', '12 of 12', 'Live', 'None', '41'.

If you need assistance please contact the ALF renewals desk on 012 420 7044 or email renewals@vip payroll.co.za

Sage 300 People

Your license code can be updated automatically or manually.

If you have already entered a valid Site Code and the connection to the Connected Services server is available, your licence code will be automatically updated when you log in to the Sage 300 People application.

If you are not connected to the internet or if the Connected Services site is blocked on your environment, you can manually enter the licence code provided by the Sage Renewals team.

To manually update your licence code, click on the About button on the main landing page.



Click on the Licence Information button.



Name	Value
Sage 300 People	20.1.2
Company	Sage
VIP Framework	20.1.2
Dev Express	v17.2
Copyright	Copyright © Sage 2017

Deployment History:

Last Update Check:

Network Deployed:

Running Version:

Updated Version:

Update Location:

[Copyright Sage. Use of this system is subject to the Sage 300 People License Agreement.](#)

On the License Information screen, confirm that you have entered a valid Site Code.

You can then select the “Renewal” or the “Manual Renewal” button to update your licence code.

License Details

Licensed Product: Sage 300
 Site Code: 000000
 Expiry Date: 2021/12/31
 ALF Region: AFRICA - Africa

Renewal

Name	Value
Salaries	Licensed
Wages	Licensed
Equity	Licensed
Skills	Licensed
GeneralLedger	Licensed
Job	Licensed
JobCosting	Licensed
Leave	Licensed
BIM	Licensed
Performance	Licensed

Manual Renewal **OK**

Renewal Option

To update your licence code using the Renewal button, the application must be connected to Sage Connected Services.

Example, you have purchased a licence for an additional 300 employees and you need to retrieve the updated licence code for the additional 300 employees. Access the Licence Information screen and click on the Renewal button. Your licence code will be updated accordingly.

Sage connection settings

Service URI: https://sagptavmcloudco.sagesl.za.adinternal.com
 ALF Region: AFRICA - Africa

Manual Load License Key

Save **Close**

Your licence code will automatically populate here.

Click on save